Meeting Minutes

3:00PM - 6:00PM February 17th, 2016

**Present**  
Corey (notetaker)

Darvin (notetaker)

James

Angela

Michael K.

* Created a review for James on the risk documents (created an inspection document)
  + Came up with new risks
* Organized all of our inspection documents and minutes onto the git repo
* Reviewing requirements and design doc
* Talked about Tuesday presentation (making sure all members are presenting)
  + Mitchell will present for ID3, Darvin and James will present for ID4
  + Still need to find more people to present (and create a powerpoint!) for ID3
* Began using Toggl for time tracking
* Added in a number of issues into the git repo and assigned them to users
* Updated the wiki with some git practices
* Discussed application and client side layers and how those will be separated
* Worked on Selenium test cases
* Decided to ask Osgood about set meeting time for coming week